

# Emmanuel Episcopal Church

## Rapid City, South Dakota

**May 16, 2016**

**Opening Prayer:** Fr. Chris and the Vestry prayed Evening Devotions in the choir stalls of the Church.

**Call to Order:** The meeting was called to order by Senior Warden Michael Luciano at 6:40 p.m.

**Vestry members Present:**

- |                                   |                       |
|-----------------------------------|-----------------------|
| 1. Michael Luciano, Senior Warden | 6. Richard Jones      |
| 2. Bob Ermish, Junior Warden      | 7. Stewart Flanery    |
| 3. Brian Allen                    | 8. Lynn Von Wald      |
| 4. Kelli Trebil                   | 9. Jamie Clapham      |
| 5. Richard Hatzenbuhler           | 10. Julie Grundhoffer |

**Vestry Members Absent:** Peter Hansen and Lynn Lafferty

**Non-Vestry members present:**

1. Fr. Chris Roussell, Rector
2. Deacon Virginia Bird
3. Kim Morey, Treasurer

**April Minutes:**

The April, 2016 Minutes were distributed to Vestry members via email prior to the meeting.

**ACTION TAKEN:**

Motion and seconded to accept as written (*Hatzenbuhler/Flanery*). Motion carries.

**Treasurer's Report:**

April Treasurer's Report and Balance Sheet was provided to the Vestry via email prior to the meeting. Treasurer Kim Morey reported that revenues are ahead of schedule for the year while expenses are below current budget. Morey commended the Vestry on its budgeting process as their restraint and wisdom in setting the budget appears to be validated by our current positive fiscal condition.

Kim reports that Bookkeeper Betty Welke has made tremendous progress in consolidating funds on the Balance Sheet. The document titled "Treasurer's Notes" included in the Vestry packet is an internal communication between the Bookkeeper and Treasurer and requires no Vestry decision or action, but is only included to facilitate communication with the Vestry. Morey reported that part of his process as Treasurer is

to meet with the Bookkeeper at least once a week for approximately one hour each meeting.

**ACTION TAKEN:**

A motion was made and seconded (*Ermish/Jones*) to accept the Treasurer's Report as provided. Motion carries

**Senior Warden Report:**

Senior Warden Michael Luciano reported that his April Emmanuel Light Newsletter article referenced the Emmanuel website. In the article, he welcomed feedback, questions, and suggestions. To date, he has only received one response from a parishioner requesting that information about Emmanuel's Prayer Labyrinth be included on the website. Luciano stated that he is capable of including such information rather easily and will work on that in the near future.

**Junior Warden Report:**

Junior Warden Bob Ermish reported that the May 22 Parish-wide clean-up day is rapidly approaching. There are 21 names currently signed up to help. Lynn Von Wald, ECW Vestry Representative suggested that lunch for 35 would be prepared for that day in the event extra individuals decide to join the clean-up at the last minute. Ermish reported that there is a long list of 'to-do' suggestions from a variety of parishioners.

Johnson Controls has installed the two (2) new exterior security cameras. One camera is located at the exterior of the front entrance showing the red doors and handicapped accessible ramp. The second camera is outside the back door adjacent to the alley.

The TV monitor for the parlor has not yet been installed due to the contractor's busy schedule. The contractor assures Ermish that they plan to have the project complete by the end of the current week.

Ermish has met with parishioner Chad Boyd, an electrician to see and discuss issues surrounding the lighting of the Crown Window above the organ pipes. Boyd and Ermish agreed that LED lighting should replace the current floodlight bulbs and that the area, though unseen from the church-side, should be cleaned and straightened. Some of that project will take place on the May 22 clean-up day.

Ermish has been contacted by Jan Rathbun regarding the memorial money donated in memory of Grove Rathbun. Jan indicated that since Grove served as Junior Warden at Emmanuel for several terms, she felt that it would be appropriate to honor his memory by allocating his memorial funds for use at the discretion of the Junior Warden. Jan had also recommended that the money be used to update the alley entrance. Ermish and Rathbun agreed that replacing the exterior carpeting and installing a new exit door with stained glass window would make the entrance used so frequently by Grove would be a wonderful way to honor his memory. Ermish will begin pricing those items. Because the memorial gift is restricted for this use, no Vestry action was required.

Lynn Von Wald had written the proposal for and secured the grant from the Deadwood Historical Society for the recently completed tuck-pointing project. Von Wald reminded the Vestry that part of the grant requirement is to advertise, either through purchase of an ad or an article/news coverage, of Deadwood Historical's grant to Emmanuel for the project. Fr. Chris stated that he would contact Diane Wilson, Marketing Chair, to discuss options and potential costs.

### **Rector's Report:**

Fr. Chris deferred the opening of his report to Richard Hatzenbuhler who coordinated the Postal Union's Food Drive collection on Saturday, May 14. Through a grant from Emmanuel's Grant Committee, Emmanuel served as a sponsor for the third year. Hatzenbuhler reported that the previous collection record in the area was 42,188 pounds of food collected in 2014. Though not all food has yet been collected nor the totals finalized, the collection currently stands at 45,000 pounds with the potential to exceed 50,000 pounds once Black Hawk, Spearfish, and Belle Fourche have reported their totals. Hatzenbuhler also reported that over \$1,000 in cash donations was collected for the drive. The monetary donation is given to Church Response for their food program. The Vestry gave Hatzenbuhler congratulatory consent for a job well done.

Fr. Chris reported that responses to the invitation for the FDR Celebration on Tuesday, August 30<sup>th</sup> to commemorate the 80<sup>th</sup> anniversary of the visit of President Roosevelt to Emmanuel continues to be taken. Planning also continues to go well.

A decision on the Food Certificate program has been tabled for the past two meetings. Fr. Chris requested that it be tabled again since Mary Olson reported that Church Response was meeting to discuss options for the program. All Vestry members consented to tabling the discussion and any further action to the next meeting.

The Outreach Committee is undertaking an evaluation of its mission, purpose and name. Von Wald asked that the Strategic Planning process be considered before any final decisions are made about changes that would affect Outreach.

Fr. Chris will be away from the parish from June 5 - June 11 to serve as a chaplain at a Young Life camp in Colorado. He will not miss any Sunday services. He and his family will go to Louisiana for the 50<sup>th</sup> wedding anniversary of his parents. He plans to be gone from June 23 through July 2. He will miss one Sunday and is making arrangements for a supply priest.

The Vestry had been sent an article from Christian Week titled "7 Subtle Signs Your Church is Dying." Fr. Chris asked for feedback. Lively conversation ensued based on the article. General consensus was that Emmanuel remains a lively parish and does not yet appear to be in danger of falling into the traps outlined in the article.

Fr. Chris also reported that his June newsletter article addresses the work of the Grants Committee. Too many in the parish are not aware of the grant or do not understand that grant money is available for in-parish programs. Fr. Chris reported that John

Vucurevich's hopes were for use of the grants each year amounting to 60% in the parish and 40% to outside the parish groups. Currently, the grants committee is awarding approximately 90% of the money to outside groups and 10% for inside programs. The newsletter article is designed to spark interest and imagination within the parish and to get the disbursement of funds in alignment with Vucurevich's original intent and wishes.

Based on the summer months and limited action required of the Vestry, Fr. Chris suggested that the Vestry cancel either the June or July Vestry meeting. Senior Warden Michael Luciano pointed out that with the FDR celebration in August, budget work to be completed by the end of August/September, and Strategic Planning work drawing to a close at that time as well, Luciano recommended that if the Vestry chose to take a break that cancelling the June meeting would be most logical. The Vestry consented with the stipulation that if something should arise before the regularly scheduled June meeting, Fr. Chris or Luciano can call the Vestry to meet.

**ACTION TAKEN:**

A motion was made and seconded (Jones/Hatzenbuhler) to adjourn at 7:39 p.m. followed by the Lord's Prayer.

**\*\*Next Vestry Meeting will be Monday, July 18 at 6:30 p.m.  
(note: the June meeting is hereby cancelled unless urgent business arises)**