

# Emmanuel Episcopal Church

## Rapid City, South Dakota

**January 10, 2016**

**Call to Order:** The meeting was called to order by Senior Warden Steve Flanery at 11:36 a.m.

**Opening Prayer:** Fr. Chris and the Vestry prayed the Lord's Prayer.

**Vestry members Present:**

- |                                 |                     |
|---------------------------------|---------------------|
| 1. Steve Flanery, Senior Warden | 7. Lynn Lafferty    |
| 2. Key Parker, Junior Warden    | 8. Richard Jones    |
| 3. Brian Allen                  | 9. Lynn Von Wald    |
| 4. Rory Hammerbeck              | 10. Jamie Clapham   |
| 5. Richard Hatzenbuhler         | 11. Michael Luciano |
| 6. Tim Pederson                 |                     |

**Vestry Members Absent:** NONE

**Non-Vestry members present:**

1. Fr. Chris Roussell, Rector
2. Deacon Virginia Bird
3. Kim Morey, Treasurer
4. Betty Welke, Staff Bookkeeper
5. Katherine Peterson, Former Interim-Treasurer

**November Minutes:**

The December, 2015 Minutes were distributed to Vestry members via email prior to the meeting. Motion and seconded to accept as written (*Hammerbeck/Allen*). Motion carries.

**Treasurer's Report:**

Treasurer Kim Morey reported that 2015 Revenues exceeded Expenses by approximately \$1,200.00. Kim expects that the Strategic Planning Process will improve budgeting by providing a framework for the future. Another positive note is that current pledges for 2016 are up 10%. In a cautionary tone, Kim reported that Emmanuel's financial books are 'very messy.' Treasurer Kim Morey expects that they will eventually be cleaned up, but that it may take several months of diligent work by Bookkeeper Betty Welke.

Kim also instructed the Vestry that donor designated funds must be honored. Funds which are designated cannot be used for any other purpose.

The Vestry entered had received by email the December, 2015 Treasurer's Report and Balance Sheet. The Vestry had also been provided a 2016 Budget Template which included the 2015 budgeted amount and 2015 YTD actuals to use for comparison. Also sent to the Vestry was a 5-year expenditure spreadsheet which was used to evaluate averages of several categories. A computer was connected to a projector so that the entire Vestry could monitor changes and edits to the 2016 Budget Template as it was occurring in real time.

The Vestry went through the Budget Template line-by-line asking questions for clarification and making recommendations on consolidating accounts. The Vestry also made a unified decision to use dormant Fund Accounts to fund various ministries and activities in the church rather than budget for those same ministries and activities.

Betty Welke, Katherine Peterson, and Kim Morey were instrumental in providing clarifications and answers to the many questions which arose.

A motion was made and seconded (*Luciano/Pederson*) to allocate \$51,292.00 to the Diocesan Pledge as requested by the Diocese of South Dakota. Motion carries.

A motion was made and seconded (*Pederson/Hammerbeck*) to enter into Executive Session with allowance for the presence of Katherine Peterson, Kim Morey, and Fr. Chris Roussell. Motion carries.

A motion was made and seconded (*Hammerbeck/Jones*) to exit Executive Session, bringing forth (i.e. making public) the 2016 Proposed Budget for the Annual Meeting which was approved during Executive Session (*Hammerbeck/Allen* – 9 yea; 1 nay) as well as the distribution of the Rector's Stipend and Housing Allowance (*Hammerbeck/Von Wald* – Stipend: \$47,000.00; Housing: \$33,000.00) which was also approved during Executive Session. Motion carries.

A motion was made and seconded (*Hammerbeck/Pederson*) to adjourn with the understanding that a post-adjournment prayer would be said. Motion carries.

The Vestry adjourned at 4:06 p.m.

**Next Vestry Meeting: Monday, February 15 at 6:30 p.m.**